



June 2, 2009
Board of Health Minutes
Two Rivers Public Health Department

Present: Dick Pierce – Buffalo County Supervisor
Sue Hunter - Buffalo County Citizen
Glenn Monter – Gosper County Commissioner
Rodney Metzger – Harlan County Supervisor
Kerry Teetor – Dawson County Citizen
Jean Rush –Kearney County Supervisor
Dale Loschen – Franklin County Supervisor
Nancy Garrelts – Phelps County Citizen
Lana Bennett – Gosper County Citizen

Also Present: Kris Wright – CAP, Terry Krohn – TRPHD, Amy Elwood – TRPHD, Heather Easton - TRPHD

Absent: Dr. Karen Sorenson – Buffalo County Dentist
Dr. Scott Ehresman – Phelps County Physician
Renee Grams – Franklin County Citizen
Harold Raburn – Phelps County Supervisor
Dr. Jared Walahoski – Dawson County Veterinarian
Fernando Barranco – Minority Representative
Priscilla Bragg – Harlan County Citizen
PJ Jacobson – Dawson County Supervisor

Heather Easton, Surveillance/Wellness Coordinator with Two Rivers Public Health Department presented the Board Education. The topic was the Clean Indoor Air Act which made Nebraska a Smoke Free State as of June 1st!! Two Rivers will follow up/investigate the first two complaints of any business that allows smoking in their establishment. The third complaint will result in Two Rivers contacting local law enforcement who may issue a citation.

The Two Rivers Public Health Department Board of Health meeting was called to order at 6:25 p.m. by Dick Pierce, Chairman. Open meeting law was posted and announced by Dick Pierce. Roll call was done by Amy Elwood. **Teetor motioned to approve the Board of Health minutes from April 7th. Hunter seconded. Roll call vote. Ayes All. Motion carried.**

Kris Wright presented the financial report. June 30th will be year-end for LB692 funds, 1060 (Surveillance) funds, the Public Health Nursing Program, Clean Indoor Air grant, and Smoking Cessation grant. The Two Rivers CDs matured and were renewed. Linda Benjamin's name was removed from the signature card and Pierce, Hunter, and Krohn's names remain on the card. Benjamin's name needs to be removed from the safety deposit box signature card. The BOH recommended adding Garrelts as the second signature for this card. Krohn will make the necessary changes with the bank.

Two Rivers is running under budget at the present time. Krohn discussed the possibility of investigating the benefits of trading in the higher mileage Impala as the current economic situation may present the opportunity for a good negotiation. The board directed her to investigate options for trading before the end of this fiscal year. She will contact the Executive Board if a good opportunity is found. **Rush motioned to approve the financial report. Second by Garrelts. Roll call vote. Ayes All. Motion carried.**

Krohn proposed the appointment of an additional Physician to the Two Rivers Public Health Department Board of Health. The current by-laws state only that the Board needs to have at least one Physician. Krohn consulted with Dr. Ehresman, the current Board of Health Physician and he was in agreement to recommend that Dr.

Stuart Embury become the second Physician on the Two Rivers Board. **Monter motioned to approve Dr. Stuart Embury as the second physician on the Two Rivers Board of Health. Second by Becker. Roll call vote. Ayes All. Motion carried.**

At the April Board meeting, Pierce proposed by-law changes that stated that Two Rivers Board of Health Meetings will be conducted following Roberts Rules of Order. **Motion by Hunter, Second by Garrelts to accept the proposed by-law changes. Roll call vote. Ayes All. Motion carried.**

The Two Rivers' Grant Committee reviewed the grant proposal from Community Action Partnership of Mid-Nebraska Immunization Clinic that was presented at the April Board Meeting. The recommendation from the Committee was to not fund the grant proposal. **Teotor motioned to follow the Grant Committee's recommendation to not fund the Mid-Nebraska grant proposal. Second by Metzger. Roll call vote. Ayes All. Motion carried.**

Krohn gave a report of Two Rivers H1N1 (swine origin influenza) response. Activities are ongoing as the situation changes and progresses. We will continue to monitor, plan and prepare with local partners throughout the summer and into the fall. Two Rivers expended approximately \$14,000 in staff time and resources in the first two weeks, this expenses will come from our 1060 funds for surveillance from the general funds of the State of Nebraska.

Krohn presented the Board with a legislative update. The TB Bill passed which strengthens quarantine and isolation regulations that have already been passed. LB532 passed which gave County Government authority to pass ordinances to address certain nuisances. The Dental Assistant's Bill was held over. There are many interim studies planned for the summer. Our focus will be on 157 which will address the Health Care Cash funds which provides one/half of our funding. Krohn is scheduling a time to meet with our four Legislators this summer to update them about the public health system in Nebraska and any Two Rivers' activities.

Krohn updated the Board about the Office of Minority Health Grant that Two Rivers is participating in. This grant will provide the opportunity to conduct two table top exercises, one in Gibbon and one in Lexington (because they have a 5% or higher minority population) targeting the Hispanic population. These exercises will be conducted in July. Two Rivers will also be participating in a GIS Grant project to plot and map certain organizations and special populations.

The Personnel Committee discussed the process they will follow to evaluate the Two Rivers' Director. They will be conducting 360 evaluations with peers that will be pre-identified. The results of these evaluations will be compiled by the Personnel Committee, which will also complete and evaluation the Director, and present the results at the August Board of Health meeting.

New Business: Krohn will be attending NACCHO in July and as the Chairman of SACCHO , her registration will be paid for. The Nebraska Medical Association is contracting with Dr. Raymond (former Chief Medical Officer of the State of Nebraska) to conduct meetings in each health district to discuss collaboration and health reform with local medical providers, Board of Health members, and local health department staff and other partners. Krohn will keep the Board updated on this issue.

The Board was asked to fill out a short survey that will assist the Two Rivers' staff with strategic planning as the Health Department's year ends and the new budget is being worked on. These surveys will be sent to



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Laura Meyers with DKG Consulting who will compile the results and bring these to the planning session in June. Two Rivers is contracting with DKG Consulting to help with the Strategic Planning process.

The next Board of Health meeting will be on **Tuesday, August 4th at 6 pm in the conference room in the lower level of the Johnson Center.** Supper will be served at 5:30 pm. The Two Rivers Budget Hearing will be held during the regular Board of Health meeting.

Pierce adjourned the Two Rivers Public Health Department Board of Health meeting at 7:30.

Respectfully submitted,

A handwritten signature in cursive script that reads "Amy Elwood".

Amy Elwood
Assistant Director/Emergency Response Coordinator